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Approved For Release 2004/05/12 : CIA-RDP83-00156R000200030124-6

OCDN-M79- 675
28 FEB 1979

MEMORANDUM FOR: Director of Communications

25X1 FROM : [redacted]
Chief, [redacted]
SUBJECT : Handwritten Corrections on Headquarters
Originated Messages and Telepouches [redacted]

25X1 1. In a survey conducted during the period 24-27
January 1979, 60.8% of Headquarters originated messages,
both cables and telepouches, had handwritten corrections.
This is a .8% increase from the previous survey conducted
in July 1978. Of the [redacted] messages in the current survey,
handwriting was found as follows:

		P E R C E N T A G E S		
	Messages	Overall Text	Overall Orig/Dissem	Overall Totals
25X1 In text only	[redacted]	18.6		18.6
In orig/dissem only			22.9	22.9
In both places		<u>19.3</u>	<u>19.3</u>	<u>19.3</u>
		37.9	42.2	60.8

	BY DIRECTORATE	MESSAGES PROCESSED	MESSAGES WITH CORRECTIONS	PERCENT WITH CORRECTIONS
25X1	DDO	[redacted]		68.7%
	DDA			28.1% →
	DDS&T			48.3%
	NFAC			71.5%

WARNING NOTICE
INTELLIGENCE SOURCES
AND METHODS INVOLVED

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2. Attached is a listing of components, by Directorate,
and the percentage of corrections for each. ☐

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Attachments:
As stated

Distribution:
Original - Addressee

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25X1

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ROUTING AND RECORD SHEET

SUBJECT: (Optional) Memorandums for the DDA's Signature

FROM:

C/OC [redacted]
1B24 HQS BLDG

EXTENSION

NO.

DATE

13 March 1979

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Director of Communications

14 MAR 1979

A

Attached are the memos re handwritten corrections for your approval and release by the DDA. Subsequent to the DDA's release, we propose sending a copy of each memo, plus [redacted] with attachments, to Cmdr. [redacted] for his review.

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The attachments to the [redacted] memo include a summary of DDA corrections for use in your discussions with Mr. Wortman re the percentage of DDA messages with handwriting.

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WILL SUE

F. Lee Bailey

Ed. B. Williams

Cover
Senior
staff
mtg.